

SEPPA

First Vice President

The First Vice President performs all constitutional duties incumbent upon the President in case of the President's inability to act.

The duties of the First Vice President include:

- serving as the chairman for the biennial convention,
- coordinating programming and speakers with the salon chairperson,
- coordinating door prizes with Trade show chairperson,
- coordinating registration with secretary-treasurer and Executive Director,
- coordinating hospitality with Executive Committee and hotel,
- working with Board of Governors and with state presidents to obtain persons to introduce a bio of speaker, which has been prepared before the convention, either by the program chairman or convention chairman,
- reporting convention progress to the President and Executive Committee,
- serving as a member of SEPPA Marketing Committee,
- soliciting sponsorship for program talent along with Executive Committee and Executive Director

The First Vice President will assume the duties of the President in case of a vacancy in the office of President by virtue of resignation, death, incapacitation, or otherwise.